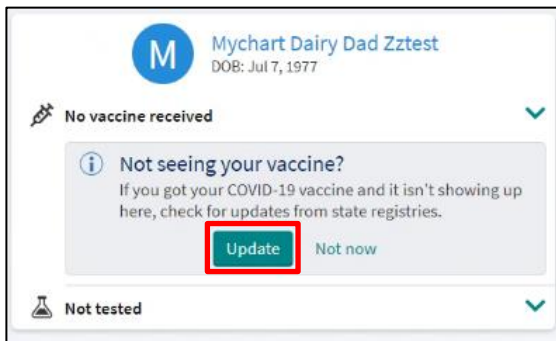


Patients can submit queries to the immunization registries that SSM Health communicates with to pull their COVID-19 vaccination information directly into MyChart. Alternatively, the patient can complete a questionnaire to manually add the COVID-19 vaccination information and submit it to SSM Health for review before it is updated in MyChart.

1. Log in to your MyChart account.
2. Select **Your Menu**, then **COVID-19**.
3. The following displays if no COVID-19 vaccine or only one COVID-19 dose appears in the chart. Click **Update** to query the state registry data base.



**NOTE**  
If you don't get a response in approximately 20 seconds, try again later. To help prevent registries from being overwhelmed with requests patients can submit a registry query only once every eight hours.

The next steps vary depending on no data received or data received from the query.

### No Data Received

The following will display if no data was received from the query.

4. Click **Enter Vaccine Details** to manually enter your COVID-19 vaccination information.



5. Complete the \* required COVID-19 questions and attach proof of vaccination.

### COVID-19 Vaccination Information

Tell us about your COVID-19 vaccination.

\* Indicates a required field.

\* Vaccine manufacturer

AstraZeneca Johnson & Johnson Moderna Novavax **Pfizer** Other

\* For which dose are you providing information?

First Second **Both**

\* Date of first vaccine dose

07/01/2021

Where did you receive the first vaccine dose?  
You can find the location in the Healthcare Professional or Clinic Site column on your COVID-19 Vaccination Record Card.

What is the lot number of the first vaccine dose?  
You can find the lot number underneath the Manufacturer on your COVID-19 Vaccination Record Card.

\* Date of second vaccine dose

08/01/2021

What is the lot number of the first vaccine dose?  
You can find the lot number underneath the Manufacturer on your COVID-19 Vaccination Record Card.

\* Date of second vaccine dose

08/01/2021

Where did you receive the second vaccine dose?  
You can find the location in the Healthcare Professional or Clinic Site column on your COVID-19 Vaccination Record Card.

What is the lot number of the second vaccine dose?  
You can find the lot number underneath the Manufacturer on your COVID-19 Vaccination Record Card.

\* Attach proof of vaccination ⓘ  
Please upload a photo of your COVID-19 Vaccination Record Card.

Add a document

**Continue** Cancel

6. Click **Continue**.
7. Review and click **Submit**.

### COVID-19 Vaccination Information

Please review your responses. To finish, click **Submit**. Or, click any question to modify an answer.

| Question   | Answer                    |
|--|---------------------------|
| Vaccine manufacturer                               | <b>Pfizer</b>             |
| For which dose are you providing information?      | <b>Both</b>               |
| Date of first vaccine dose                         | 08/01/2021                |
| Where did you receive the first vaccine dose?      |                           |
| What is the lot number of the first vaccine dose?  |                           |
| Date of second vaccine dose                        | 08/01/2021                |
| Where did you receive the second vaccine dose?     |                           |
| What is the lot number of the second vaccine dose? |                           |
| Attach proof of vaccination                        | 1140-vaccination-card.jpg |

**Submit** Back Cancel

8. You will receive the following message. Vaccine information that a patient manually enters will be verified by a care team before it is updated in MyChart.

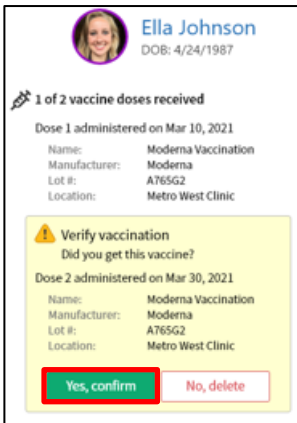


## Data Received

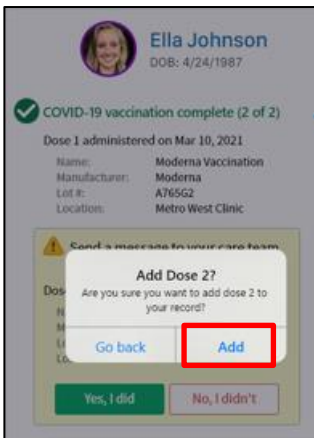
The following will display when data is received from the query.



4. Click **Yes, Confirm**.



5. Click **Add**.



The following message will display. The Covid-19 vaccination is verified and added to MyChart.

The screenshot displays a patient record for Ella Johnson, born 4/24/1987. It lists two COVID-19 vaccine doses administered on March 10, 2021, and March 30, 2021. Both doses are Moderna Vaccination, lot # A765G2, administered at Metro West Clinic. A green box highlights a message: 'Vaccination verified. This vaccination has been added to your chart.'

| Ella Johnson                                   |                     |
|--|---------------------|
| DOB: 4/24/1987                                 |                     |
| COVID-19 vaccination complete (2 of 2)         |                     |
| Dose 1 administered on Mar 10, 2021            |                     |
| Name:  | Moderna Vaccination |
| Manufacturer:                                  | Moderna             |
| Lot #:   | A765G2              |
| Location:                                      | Metro West Clinic   |
| Dose 2 administered on Mar 30, 2021            |                     |
| Name:  | Moderna Vaccination |
| Manufacturer:                                  | Moderna             |
| Lot #:   | A765G2              |
| Location:                                      | Metro West Clinic   |
| Vaccination verified                           |                     |
| This vaccination has been added to your chart. |                     |

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